

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, February 3, 2022

7:30 P.M.

The follow participants were present via ZOOM videoconference

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld (Left the meeting at 8:10p.m.)
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Jaideep Grewal	Student Delegate

ABSENT

Clifford Saffron, Vice President

7:30 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:31 p.m.

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for November 2021 and December 2021

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Saffron absent) to accept the Claims Audit Reports for November 2021 and December 2021.

Recommendation to accept the Treasurer's Report for December 2021.
(Attachment T1)

Ms. Ben-Levy moved, seconded by Mr. Litvack carried by a vote of 6-0, (Mr. Saffron absent) to accept the Treasurer's Report for December 2021.

Recommendation to accept the minutes from the following meeting(s):
January 20, 2022

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Saffron absent) to accept the minutes for January 20, 2022.

Board President's Comments

Ms. Ben-Levy spoke of the recent passing of an education leader, Dr. William Shine, former Superintendent of the Great Neck Schools. She commented on the impact he had on education and the educational leaders he mentored over his lifetime.

Superintendent's Comments

Ms. Brown had no comments due to the budget presentation this evening.

Student Delegate's Comments

Mr. Grewal spoke of the success of the OCC's candy cane sale and is now preparing for their Valentine message fundraiser. The OCC Issues and Problems committee has reported they are receiving few complaints. The students had requested a color printer in the library and increased capacity of the Wi-Fi both requests have been fulfilled.

Discussion Item(s):

Superintendent's Draft 2022-2023 Budget

Ms. Brown presented a PowerPoint presentation *Superintendent's Draft Budget 2022-2023, February 3, 2022, Beginning the Budget Process Draft 2022-2023*

Budget Timeline

2/03/22	Presentation to the BOE of Superintendent's draft proposal
3/01/22	Tax Levy Limit to Office of the Comptroller
3/03/22	Board of Education Budget Meeting
3/24/22	Board of Education Budget Meeting

- 4/02/22 First Legal Notice published
- 4/07/22 Board of Education Budget Meeting – Adoption of Proposed Budget
- 4/08/22 Property Tax Report Card due to State Education Department (SED)
- 5/05/22 Budget hearing
- 5/17/22 Annual meeting and Budget Vote

Ms. Brown explained the budget is fiscally responsible, to reflect and support the Board of Education’s goals and to be within the tax cap. To create the budget the Administration looked for ways to “Blossom and Grow” which included reducing expenses but not affecting the programs of the district. Ms. Brown stated, “The Administration’s goal was to see how our district is still going to blossom, still going to grow and still going to bloom in spite of the challenges we and New York State are facing in regard to financing.” Included in the budget items are personnel, programs, technology, the impact of the TRS, ERS and Health Insurance, Facilities, Equipment, Supplies, Transportation, Capital money, Special Education, Security and Enrollment. Factors affecting the budget are inflation, the cost of health insurance, TRS and ERS contributions and lower interest rates.

Enrollment

Ms. Brown shared with the Board that as of July 1, 2021 enrollment had increased by 235 students. Due to the increase the district will need to add staffing, additional space, materials, supplies, and transportation.

Blossom and Grow

The budget will include the following: new courses offering experiential learning and Marching Band: Winter Guard. The Mental Health Prevention and Intervention initiatives are continuing with the district’s partnership with Cohen Children’s Medical Center – Northwell Health which offers mental health support for students, community resources and parent workshops and CCMC’s student ambassador Anti-Bullying program. In addition, the district will continue their affiliation with David Hymowitz, Mental Health Consultant. Upgrades to the facilities will include a financial lab in the High School and STEM classrooms in the elementary schools with continued updates to the wireless infrastructure and cybersecurity.

Capital Work – The proposal is to transfer \$1,825,000 to the capital fund to complete capital projects that may not be included in or fully funded by the bond proposition and/or the capital reserve expenditure propositions and/or previous transfers to the Capital funding. The budget includes the upgrading of all the district’s fields.

Curriculum & Instruction, Physical Environment and Professional Development

Elementary Highlights

Ms. Baez, Assistant Superintendent for Elementary Education presented the proposed budget items for K-5.

Curriculum & Instruction will include:

- Literacy K-5 program
 - Writing and grammar workshops
 - SPS Student Performance System
 - IXL learning
 - SORA – student reading app
 - Geodes Kit
 - Phonemic Awareness
- Math Literacy –
 - AimsWebPlus,
 - Think Central - Online digital component of GOMath
 - Math Specialist
 - nearpod
- Science, Technology, Engineering Math Integration (STEM)
 - KidOYO – coding program
 - freshinc – Business Entrepreneurship
 - Generation Genius
 - Nat Geo Kids
 - Lego Robotics
 - STEAM Spaces
- Social Studies
 - My World
 - Civic Education
 - Partnership with NCBA
 - Mock Trial
 - Stock Market
- Social –Emotional & Mental Wellness
 - Responsive Classroom
 - #SameHere – David Hymowitz
 - Junior Hope Squad – Peer support
 - Mindfulness
- Professional Development
 - Collegial Circles
 - Teacher Center Courses
 - Curriculum Writing

- In-House Training

Secondary Highlights

Mr. Goldspiel, Assistant Superintendent for Secondary Education presented the proposed budget items for the Middle School and High School.

Middle School:

Curriculum Writing/Professional Development/Materials & Supplies/Textbooks

- NoRedInk.com
- Language Lab (8th grade)
- Code Club
- Environmental Club

Expansion of Career Programming

- Career Day

Transition In/Transition Out students transitioning into the next grades and new schools.

- Roslyn Buddy Program

Mental Health & Well-being

- Mission Be (6th – 8th grade)
- Mindful Mentor Training (8th graders – Roslyn Buddies)
- Girls on the Run

High School:

Curriculum Writing/ Professional Development/ Materials & Supplies/Textbook

New Courses:

- NoRedInk.com
- Financial Analysis & Market Concepts inclusive of 30 Bloomberg Terminals
- Pre-Med incorporating the new state of art Anatomage table
- Introduction to Biotechnology
- The History of Ethics: A Study from Genesis to COVID
- Advance Robotics
- College Preparatory Strategies for the SAT/ACT exams

High School Science Labs Technology Solutions

- Financial Analysis & Market Concepts Lab
- Pre-Med

The following programs continue to grow:

- 9th grade orientation

- New Student Orientation
- 9th and 10th grade “Resilience Kick-Off”
- 11th grade College Admissions Guest speakers
- 11th grade Spring in-person and/or Virtual College Visits
- Summer College Application and Essay Help
- Mission Be
- Mission Be Retreat
- Mental Health Awareness Club

Budget-to-Budget Information

Ms. Warren, Assistant Superintendent for Business and Administration presented the 2022-2023 budget of \$122,468,423, an increase of 3.21% over the 2021-20221 budget.

The Budget-to-Budget Comparison presented an increase of \$ 3,805,173. The District’s allowable tax levy limit is 3.25%. The budget presented has a tax levy of 3.10%. As this is the first draft of the budget, these numbers will change.

On behalf of the Board of Education, Ms. Ben-Levy thanked the Administration for their hard work in presenting “a dynamic substantive budget presentation”. created based on the goals of the Board of Education, Administrative goals and the values of the community.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

Dr. Alison Gilbert, Parent, commented on the enthusiasm of the Administration with the proposed budget programs for next year. She stated, “The programs are incredible, timely and far-reaching.” In addition, she is thrilled to be part of the Roslyn community.

Ms. Jenny Poon, Parent, questioned where the presentation and budget information from this evenings meeting would be available on the website.

Ms. Brown explained the budget would be located under the Business and Finance section of the website.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0, (Mr. Saffron absent, Mr. Seinfeld left the meeting) to adopt as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0, (Mr. Saffron absent, Mr. Seinfeld left the meeting) to adopt as a consent agenda with the

agenda addendum.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
18	Christina Stadler	Substitute Appointment	Per Diem Substitute Teaching Assistant		2/4/22	6/30/22		\$100/day
19	Paulette Wyatt	Substitute Appointment	Per Diem Substitute Teaching Assistant		2/4/22	6/30/22		\$100/day
20	Paulette Wyatt	Substitute Appointment	Per Diem Substitute Teacher		2/4/22	6/30/22		\$130/day
21	Marianne Corona	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	2/4/22	6/30/22		Per RPA Contract, employees' hourly rate

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Lo-cation	From	To	Certification Class / Step Salary
13	Suzanne Basilicato	Resignation	School District Treasurer			Admin		2/4/22 (last day of	

								employ ment)	
14	Winsome Ware	Probationary Appointment	School District Treasurer (S. Basilicato)	Exempt	Prob	Admin	On or About 3/2/22*		\$100,000

* Pending Civil Service Approval

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: University Eye Center | SUNY College of Optometry
 Services: Various services for the 2021-22 school year as specified in the agreement
 Fees: Total estimated to be \$3,625.00
 (Agreement is subject to review and approval by District counsel)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-156-09-6800-309	COACH STIPENDS - MS	\$20,000.00
	Subtotal	\$20,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2855-153-09-6800-309	ATHLETIC SUPERVISION- MS	\$20,000.00
	Subtotal	\$20,000.00

REASON FOR TRANSFER REQUEST: To cover the costs associated with an increase in supervisions of athletics contests and events at RMS.

B.4. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-210-03-9000-510	TRANS BUSES	\$31,500.00
	Subtotal	\$31,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5540-430-03-5500-510	TRANS SPECIAL SCHOOLS	\$31,500.00
	Subtotal	\$31,500.00

REASON FOR TRANSFER REQUEST: To cover transportation costs for an additional student attending private school.

- B.5.** Recommendation to approve a payment in the amount of \$33,366.36 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 12/31/2021.
- B.6.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$17,682.09	MS Prof. Svcs.	2110-245-09-20MS	H20-00016	9
\$13,835.85	HH Prof. Svcs.	2110-245-07-20HF	H20-00023	15R

- B.7. WHEREAS**, the Roslyn Union Free School District issued public notice for bids for transportation services on January 18, 2022 for transportation to a certain non-public school; and

WHEREAS, bids were received and opened on January 26, 2022,

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the bid opened on January 26, 2022 to Everywhere Transportation, Inc., in accordance with the terms of the bid specifications and the submitted bid. **(Attachment B.7.)**

- B.8.** Extraclassroom Activity Treasurer Reports **(Attachment B.8.)**
 High School, December 2021
 Middle School, December 2021

- B.9.** Recommendation to accept, pursuant to receipt by Michelle Hazen, Harbor Hill School Principal, a donation from their PFA, in the amount of \$1,500.00, to be appropriated to 2850.450.07.6900.701 to be used to purchase a set of grass turf tiles to be placed in the school's Gaga Pit, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.10.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as surplus the attached items which are no longer of use in the district. It is recommended that they either be discarded or sold on consignment in the high school store based on what is deemed appropriate. **(Attachment B.10.)**

- B.11.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have

outlived their useful life. These items have no salvage value and should be discarded. **(Attachment B.11.)**

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 12 and 13, 2022.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 20, 2021, January 5, 6 and 13, 2022.

BOARD OF EDUCATION:

BOE.1 Recommendation to conduct the *Third reading* of the Board of Education Policies:
5151 Homeless Children **(Attachment BOE.1)**

BOE.2 BE IT RESOLVED that the Board of Education of the Roslyn Public Schools hereby abolish the following *policies*:
5151 Homeless Children
And hereby *adopts the following policies*:
5151 Homeless Children

BOE.3 BE IT RESOLVED that the Board of Education hereby adopts the 2022-2023 school calendar presented to the Board of Education by the Superintendent of Schools. **(Attachment BOE.3)**

Ms. Ben-Levy moved, seconded by Mr. Litvack and carried by a vote of 5-0, (Mr. Saffron absent, Mr. Seinfeld left the meeting) to accept the Personnel Agenda Items P.1 - P.2, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.11, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Item BOE.1 – BOE.3 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Dubner, carried by vote of 5-0, (Mr. Saffron absent, Mr. Seinfeld left the meeting) to adjourn at 8:59 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk